

German! Active and communicative language learning right

from the start via  at TREFFPUNKT Language Institute

Sprachinstitut
 TREFF@PUNKT

online teacher at
 TREFFPUNKT

TREFFPUNKT Language Institute was founded by Alexandra von Rohr in Bamberg in 1995. It quickly developed into a recognized centre of language training for German as a foreign language.



Program

Our online offer was originally developed for students at TREFFPUNKT Language Institute who wished to continue their language training after returning home, having completed their onsite course, often with the same teacher and the same course material.

This course met with such universal approval and success that in June 2008 we decided to make this method of learning available to everyone.

As a result we now offer new clients the chance to learn German with us online. Enjoy a new and attractive German program! Independent of time or location!

Target group



We cater for **professionals** and **private individuals**, who would like to broaden their German knowledge after completing an onsite course, or participants who are unable to attend a German course in Bamberg because of time constraints and who...


- ⊖ don't have much time and would therefore like to take advantage of a tailor made individual course.
- ⊖ are motivated and work actively to achieve their learning goals.
- ⊖ want to be able to use German quickly and effectively in their working life or who are required to prepare for a German exam. .


The program also aims at participants who have decided upon an online course for reasons of time. Online-learning prospects:



- ⊖ a program independent of time or location.
- ⊖ the guarantee of continuous learning in order to build or to broaden language knowledge
- ⊖ the loss of anxiety over telephone calls and learning to speak freely
- ⊖ an improvement in your oral expression and pronunciation
- ⊖ training in listening comprehension learn to write better, from emails to presentations and reports



Levels	<p>The online language course is offered at all levels corresponding to those defined by the common European Framework for the study of foreign languages. However, in contrast to onsite training, on-line learning is most appropriate for those who have reached a level of A1.2 (which means after having completed about 60% of the first level) and above. Absolute beginners A1.1 should undertake an onsite course first. If you are a beginner and would nevertheless like to learn online, please contact us.</p> <p>After achieving a fundamental language competency (level B1.2 or above), the language training program can be oriented according to occupational or individual requirements. Details of the graduated scheme can be found below.</p>											
	Beginner		Elementary		Pre-Intermediate*		Intermediate		Upper Intermediate		Advanced	
	A1.1	A1.2	A2.1	A2.2	B1.1	B1.2	B2.1	B2.2	C1.1	C1.2	C2.1	C2.2
	A1.1	You currently have no or very little knowledge of German										
	A1.2	You can follow simple conversations, reservations while travelling, shopping, orders you understand familiar words and very basic phrases concerning myself, my family and immediate concrete surroundings when people speak slowly and clearly										
	A2.1	You can ask for simple information, answer to questions, explain simple procedures, describe an activity										
	A2.2	You can understand phrases and the highest frequency vocabulary related to areas of most immediate personal relevance (e.g. very basic personal and family information, shopping, local area, employment). You can catch the main point in short, clear, simple messages and announcements										
	B1.1	You can keep a conversation going, converse with friends and colleagues, and react adequately										
	B1.2	You can understand the main points of clear standard speech on familiar matters regularly encountered in work, school, leisure, etc. you can understand the main point of many radio or TV programs on current affairs or topics of personal or professional interest when the delivery is relatively slow and clear.										
from B1.2 onwards you can apply German in the business world												
	B2.1	You can participate actively in a discussion, describe problems in detail, react towards comments of others, telephone without problems										
	B2.2	You can understand extended speech and lectures and follow even complex lines of argument provided the topic is reasonably familiar. I can understand most TV news and current affairs programs. I can understand the majority of films in standard dialect.										
	C1.1	You can construct and express ideas systematically, highlight points in business meetings, seminars and presentations										
	C1.2	You can understand extended speech even when it is not clearly structured and when relationships are only implied and not signalled explicitly. I can understand television programs and films without too much effort.										
	C2	You have no difficulty in understanding any kind of spoken language, whether live or broadcast, even when delivered at fast native speed, and if spoken with an accent.										

<p>Form of the course</p>	<p>Individual training through SKYPE – <i>don't limit your learning!</i></p> <ul style="list-style-type: none"> ⊖ If you learn online then you learn with your own private teacher, i.e. you receive individual training. Online learning can either mean that you learn with your teacher on the telephone or that you phone using Skype. Skype is a language program that enables you to telephone whilst sitting at your computer and to write to and receive messages from your teachers at the same time. ⊖ Through Skype you will speak to your teacher whilst sitting at your computer, just as though you were on the phone. The only difference is that your teacher can send you texts and exercises whilst continuing to speak with you. In this way you practise speaking, listening, reading and writing. If you wish, you can also record the entire lesson and listen to it as often as you need to.
	<ul style="list-style-type: none"> ⊖ If you often have to speak on the phone and also write emails, then online learning is particularly appropriate for you. However, it is also for everybody who wants to gain certainty in their written and spoken German. ⊖ Online learning means learning to speak, listen and write in a natural way – try out this way of learning, you'll be enthusiastic too! Besides, you can always stop your online lessons and meet your online teacher in a classroom, should you prefer.
<p>Course content</p>	<p>In individual training, the course content is determined by you.</p> <p>You can work with a course book or use free material. If you opt for free material, we can orientate the lessons entirely around your area of interest and field of work and will seek out suitable texts and materials on the internet. The exercises are constructed according to the subjects that interest you, the mistakes that you make and any areas that you would specifically like to improve. You will learn:</p> <ul style="list-style-type: none"> • to react spontaneously • to speak more fluently • new vocabulary • to use your new vocabulary correctly • grammar – that must also be a part of it 😊! • to improve your pronunciation • to improve your written expression <p>You will see how useful, practical and efficient it is to learn German using Skype.</p>
<p>Teachers</p>	<p>Native speakers with academic training and many years of experience</p>

<p>Skype: It works like this:</p> 	<p>In order to learn to use Skype online you need a work place with a computer and a headset.</p> <p>Installing and using Skype is dead easy – no computer knowledge is necessary.</p> <ul style="list-style-type: none"> • Download Skype from the internet www.skype.com – the software is free • Install Skype • Buy a headset, preferably one with a USB connection e.g. Plantronics, N10687 • Choose the name that you will use in Skype, we recommend you use both your first name and your surname. • Test whether everything is working using the automatic Skype Testcall.
<p>Procedure Registration</p>	<p>Get in touch with Alexandra von Rohr by phone +49-951-204404 or +49-179-5184635 or by email info@learn-german-via-skype.com to ask questions and / or to make arrangements for your first lesson via Skype.</p> <p>Once everything is clear ...</p> <ul style="list-style-type: none"> • fill in the enrolment form at the end of this document (soon to be online) and book either the 2 session sample package or a package of 10 / 20 / 30 / 40 / 50 or more sessions • state on the form time, length of lesson, day and frequency • fax +49-(0)951-204474, email info@learn-german-via-skype.com or post the registration form to the address: Sprachinstitut TREFFPUNKT, Hauptwachstraße 19, 96047 Bamberg, Germany • after booking you will receive a confirmation via email and a request for payment • on receipt of payment you will receive a placement test and your teacher's email address, telephone number and Skype name <p>Recommendation: Start with 2x 45 or 1x 60 minutes per week, e.g. Monday and / or Thursday from 18:30 to 19:15 or 18:30 to 19:30.</p>
<p>Course content for online learning</p>	<p>You practise...</p> <ul style="list-style-type: none"> ≡ Listening and therefore lose your fear of telephoning ≡ Speaking, to express yourself clearly and articulately ≡ Writing, so that problems with emails and reports are a thing of the past <p>The goal is ...</p> <ul style="list-style-type: none"> ≡ to improve pronunciation ≡ to be flexible with your time ≡ to learn continuously ≡ to use the little time that you have to best advantage

	<ul style="list-style-type: none"> ⇨ to acquire certainty when writing mails 														
Content	<p>General language course</p> <p>The overriding aim of this course is to offer you certainty in your spoken German – pronunciation and listening comprehension will form a part of that depending on your particular linguistic goals. At the same time you will broaden and consolidate your vocabulary.</p>														
	<p>Business course – here we concentrate on...</p> <ul style="list-style-type: none"> ⇨ acquiring certainty when speaking, regardless of the situation ⇨ the ability to react quickly and appropriately ⇨ phrases and figures of speech ⇨ small talk ⇨ telephoning ⇨ linguistically holding your own in meetings ⇨ mastering presentations ⇨ successfully leading negotiations in German ⇨ learning to write E-Mails and reports without mistakes <p><i>The better you speak German, the more persuasive you will be in your business life</i></p>														
Course material	<p>Recognized textbooks together with current teaching material from the internet and self-produced material ensure varied and up to date teaching.</p> <ul style="list-style-type: none"> ⇨ learn with well established text books ⇨ or with free material selected by the teacher from the internet according to your needs. This way the material is guaranteed to always up to date. ⇨ or use a combination of the two. <p>The use of appropriate course materials is something you should discuss with your teacher after ca. 2 to 3 sessions.</p>														
Exam preparation	<p>We will also prepare you for all current exams online and will gladly register you if you wish to take the exam in Germany. The exams are taken after an average of about 100 online lessons.</p>														
	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="background-color: #e0f2f1;">A1 Break through</td> <td style="background-color: #e0f2f1;">A2 Waystage</td> <td style="background-color: #e0f2f1;">B1 Threshold</td> <td style="background-color: #e0f2f1;">B2 Vantage</td> <td style="background-color: #ffe0b2;">C1 Effective Proficiency</td> <td colspan="2" style="background-color: #ffe0b2;">C2 Mastery</td> </tr> <tr> <td style="background-color: #e0f2f1;">SD1 Start Deutsch</td> <td style="background-color: #e0f2f1;">SD2 Start Deutsch</td> <td style="background-color: #e0f2f1;">ZD Zertifikat Deutsch</td> <td style="background-color: #e0f2f1;">B2 Zertifikat ZdFB Zertifikat für den Beruf</td> <td style="background-color: #ffe0b2;">C1 Zertifikat TestDaF <small>Test Deutsch als Fremdsprache</small> PWD Wirtschafts-deutsch</td> <td style="background-color: #ffe0b2;">ZOP KDS</td> <td style="background-color: #ffe0b2;">GDS</td> </tr> </table>	A1 Break through	A2 Waystage	B1 Threshold	B2 Vantage	C1 Effective Proficiency	C2 Mastery		SD1 Start Deutsch	SD2 Start Deutsch	ZD Zertifikat Deutsch	B2 Zertifikat ZdFB Zertifikat für den Beruf	C1 Zertifikat TestDaF <small>Test Deutsch als Fremdsprache</small> PWD Wirtschafts-deutsch	ZOP KDS	GDS
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Prices	
	<ul style="list-style-type: none"> ⊞ Prices apply to either one teaching session of á 45 or á 60 minutes, depending on your choice ⊞ With regard to online learning, we recommend 2 sessions of á 45 or á 60 minutes per week. That can be early in the morning, midday, in the afternoon or in the evening. ⊞ Payment for the course must be made before lessons begin. <p>Fees for the online one-to-one training</p> <p>10 teaching hours at € 35 per teaching hour of 45 minutes 10 teaching hours at € 46 per teaching hour of 60 minutes</p> <p>20 teaching hours at € 33 per teaching hour of 45 minutes 20 teaching hours at € 44 per teaching hour of 60 minutes</p> <p>30 teaching hours at € 31 per teaching hour of 45 minutes 30 teaching hours at € 41 per teaching hour of 60 minutes</p> <p>40 teaching hours at € 30 per teaching hour of 45 minutes 40 teaching hours at € 40 per teaching hour of 60 minutes</p> <p>50 teaching hours at € 29 per teaching hour of 45 minutes 50 teaching hours at € 39 per teaching hour of 60 minutes</p>



www.learn-german.com in Bamberg

Inclusive	
	<p>Included in the price are:</p> <ul style="list-style-type: none"> ⊞ a detailed placement test to determine the linguistic level of the participant ⊞ qualified teachers who are native speakers with several years experience ⊞ individual advice before, during and after the course ⊞ control tests after 10 teaching sessions to check progress – if desired ⊞ professionally run lessons with the focus on adult learning ⊞ a certificate of participation according to the common European framework forwarded in pdf. format after minimum of 30 lessons ⊞ a flexible course program in order to be able to respond quickly to any necessary changes ⊞ <i>procurement of language holidays throughout the world</i> www.pls.com

Level system for the Common European Framework for References of Languages

- Listing of exams for general and business German after the respective level.
- A detailed description of the levels is found at the end of this table.

					Level description	Levels	Exams
PROFICIENT USER Master					Excellent or nearly native speaker knowledge of German: You are able to put into practice all complex aspects of the work environment	C2	GDS = Großes Deutsches Sprachdiplom
						C2.2 C2.1	KDS = Kleines Deutsches Sprachdiplom ZOP = Zentrale Oberstufenprüfung
PROFICIENT USER Effective operational proficiency					Good knowledge of German: You are able to edit and convey extensive information.	C1	TestDaF = Test für Deutsch als Fremdsprache DSH = Deutsch für den Sprachlichen Hochschulzugang
						C1.2 C1.1	Goethe-Zertifikat C1 PWD = Prüfung Wirtschafts-deutsch International
INDEPENDENT USER Vantage					Relatively good knowledge of German: You are able to process standard information of the work environment	B2	Goethe- Zertifikat B2
						B2.2 B2.1	ZDFB = Zertifikat Deutsch für den Beruf
INDEPENDENT USER Threshold					Good knowledge of German: You are able to edit and convey extensive information.	B1	Goethe- Zertifikat B1
						B1.1 B1.2	
BASIC USER Waystage					Basic knowledge of German: You are able to understand and complete simple information and create short texts.	A2	Goethe- Zertifikat A2 = Start A2
						A2.2 A2.1	
BASIC USER Breakthrough					Very little knowledge of German: You are able to give, understand and complete information using simple linguistic structures Suitable for online learning after having completed level A1.1	A1	Goethe- Zertifikat A1 = Start A1
						A1.2 A1.1	



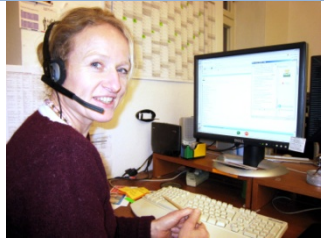
The levels correspond to the [Common European Framework of the European Council](#) for the study of languages.

Detailed description of levels — from beginner stage to advanced stage:

- **Level A1: On completion of this level you will be able to...**
 - ... understand and use everyday expressions and simple sentences,
 - ... introduce yourself and others, ask everyday questions and answer them — e.g. where you come from, where you live, the people you know, or the things you own,
 - ... communicate in a simple way, if the persons you are talking to, speak slowly and clearly and are prepared to help you.
- **Level A2: On completion of this level you will be able to ...**
 - ... understand and use frequently used expressions concerning all areas of everyday life, e.g. you are able to give information about yourself and your family, go shopping, describe your work and close environment,
 - ... communicate in simple routine situations during which you have to directly exchange information on familiar subjects.
 - ... describe with the aid of simple means your own background and education and your immediate environment and needs.
- **Level B1: On completion of this level you will be able to ...**
 - ... understand the main issues if standard language is used clearly and if the conversation is about familiar aspects of work, school, leisure etc., you can manage most situations while travelling in a German-speaking country,
 - ... give your opinion on familiar subjects and personal interest in a simple and coherent way,
 - ... relate experiences and events, describe dreams, hopes and goals and give short explanations regarding plans and opinions.
- **Level B2: On completion of this level you will be able to ...**
 - ... understand the main contents of complex texts on specific or abstract subjects and specialist discussions in your own field of knowledge
 - ... communicate so spontaneously and fluently that a normal conversation with native speakers is possible without great effort on both sides,
 - ... express yourself on a broad range of topics in a clear and precise way, explain your point of view on a current issue and enumerate advantages and disadvantages of several possibilities.
- **Level C1: On completion of this level you will be able to ...**
 - ... understand a broad range of sophisticated longer texts and also acknowledge implied meanings,
 - ... express yourself spontaneously and fluently without having to obviously grope for words,
 - ... use the language effectively and in a flexible way in your social and professional life or in training and studies,
 - ... express yourself clearly, extensively and in a structured manner on complex subjects and use several means of combining text in an adequate manner.
- **Level C2: On completion of this level you will be able to ...**
 - ... understand practically everything that you read and hear without any effort
 - ... summarize information from different written and oral sources and give explanations on it in a coherent way,
 - ... express yourself very spontaneously, very fluently and precisely and make subtle remarks on complex subjects.

Enrolment form for an online German Course

Language Institute TREFF@PUNKT
 Hauptwachstraße 19, D-96047 Bamberg
 Fax: +49-(0)951-204474, Tel: +49-(0)951-204404
www.learn-german.com, www.businessgerman.com

	 talk! and listen!	 thank you!	 welcome!
Mr / Ms			
First and last name			
Age group	between: 18-20, 20-30, 30-40, 40-50, 50-60,60-70, 70plus		
Street Postal code / town			
State / Country			
Telephone			
Email address			
Profession			
Enrolment by the company			
Name of the person enrolling			
Email address			
Telephone			
Company address			
Choose	<input type="checkbox"/> on-line lessons <u>via Skype</u>		<input type="checkbox"/> on-line lessons via phone
Number of lessons	<input type="checkbox"/> 02 lessons á 45 minutes á 25 € => Test Package – reduced fee		<input type="checkbox"/> 30 lessons á 45 minutes á 31 €
Duration	<input type="checkbox"/> 10 lessons á 45 minutes á 35 € <input type="checkbox"/> 10 lessons á 60 minutes á 46 €		<input type="checkbox"/> 30 lessons á 60 minutes á 41 € <input type="checkbox"/> 40 lessons á 45 minutes á 30 €
Costs	<input type="checkbox"/> 20 lessons á 45 minutes á 33 € <input type="checkbox"/> 20 lessons á 60 minutes á 44 €		<input type="checkbox"/> 40 lessons á 60 minutes á 40 € <input type="checkbox"/> 50 lessons á 45 minutes á 29 € <input type="checkbox"/> 50 lessons á 60 minutes á 39 €
Course start	Calender week: Days: Mondays – Tuesdays – Wednesdays – Thursdays – Fridays Frequency: 1time, 2times, 3 times, 4 times, 5 times, 6 times, 7 times per week Time: between 7:30 and 22:15		
Payment	Account holder = Alexandra von Rohr Sprachinstitut TREFFPUNKT Name of the Bank = Deutsche Bank IBAN: = DE65 7607 0024 0808 8833 00 BIC: = DEUT DE DB 762		

Date Signature

Thank you - speak to you soon! *Alexandra von Rohr, director of TREFFPUNKT*

